

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES	
		1		2			
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 06-May-2002		4. REQUISITION/PURCHASE REQ. NO. W26GLG-2091-4923		5. PROJECT NO.(If applicable)	
6. ISSUED BY CONTRACTING OFFICE (CA/CW) US ARMY ENGR DIST NORFOLK ATTN: CENAO-CT 803 FRONT STREET NORFOLK VA 23510-1096		CODE DACA65		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. DACA65-02-R-0012	
				X		9B. DATED (SEE ITEM 11) 17-Apr-2002	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended.							
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) AMENDMENT NO. 0001 TO DACA65-02-R-0012							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 06-May-2002	

EXCEPTION TO SF 30
APPROVED BY OIRM 11-84

30-105-04

STANDARD FORM 30 (Rev. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

1. THIS PROJECT IS A TWO-PHASE PROJECT.
2. Contractors are to submit one original and three copies of Phase I proposal.
3. Disregard the requirement for Attachment NO. 4. All information required by this attachment is covered in other areas of the RFP.
4. DELETE Section 00110 in its entirety and REPLACE with the attached.
5. DELETE Section 00120 in its entirety and REPLACE with the attached.

SECTION 00110 PROPOSAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS

1.00 GENERAL PROPOSAL INFORMATION.

a. General. Inasmuch as the proposal will describe the capability of the Offeror to perform any resultant contract, as well as describe the understanding of the requirement of the Statement of Work, it should be specific and complete in every detail. The proposal should be prepared simply and economically, providing straightforward, concise delineation of capabilities to perform satisfactorily the contract being sought. The proposal should therefore be practical, legible, clear and coherent.

b. Proposal Submissions and the Two (II) Phase Selection Process. This process requires potential contractors to submit their performance and capability information initially for review and consideration by the Government. Following the review, evaluation, and rating of these proposals, the Government will select up to five of the highest rated contractors to receive the construction documents package and provide a cost proposal for consideration by the Government. For these five (5) selected contractors, the Government will review their cost proposals. The information contained in this Phase II proposal will be reviewed and evaluated by Government staff in direct response to the evaluation criteria set forth in Section 00120 – PROPOSAL EVALUATION CRITERIA. The final evaluation rating used for comparison, selection, and award will reflect both the rating received in Phase I and the evaluation received in Phase II. The proposal process for this two (II) phase procurement consists of the following individual pieces:

PHASE I PROPOSAL

- Offeror Relevant Experience (Example Projects)
- Offeror Past Performance Information (Completed Projects Customer Surveys)
- Offeror Project Key Personnel
- Project Management Plan and Schedule
- Subcontracting Plan
- Other Information (Any additional information – background provided by the Offeror)

PHASE II PROPOSAL

- Pro Forma Information
- Completed Price Proposal Information

NOTE: FOR ALL THOSE CONTRACTORS WHO COMPETE IN BOTH PHASE I AND PHASE II, THE CONTRACTOR'S PROPOSAL SHALL BE DEFINED AS: ALL INFORMATION WHICH WAS SUBMITTED IN RESPONSE TO THE REQUIREMENTS OF BOTH PHASES OF THE SOLICITATION.

2.00 PHASE I PROPOSAL SUBMISSION INSTRUCTIONS

a. Who May Submit.

(1) Proposals may be submitted by: Class A construction contractors authorized to perform work in the Commonwealth of Virginia. Proposers/Bidders are referred to as the Offeror or the Contractor, after award of a contract.

b. General Requirements.

(1) In order to effectively and equitably evaluate all proposals, the Contracting Officer must receive information sufficiently detailed to allow review and evaluation by the Government.

(2) Proposals must contain a sample project management and quality control plan, background information regarding the Offerors' qualifications, example projects, and any required representations and certifications. Specific requirements are described below.

c. Size of Printed Matter Submissions.

(1) Written materials: Size A4 [or 8-1/2" x 11"] format.

(2) The proposals shall contain a detailed table of contents. If more than one binder is used, the complete table of contents shall be included in each. Any materials submitted but not required by this solicitation, (such as company brochures), shall be relegated to appendices.

d. Where to Submit. Offerors shall submit their proposal packages to the Norfolk District at the address shown in Block 8 of Standard Form 1442.

e. Submission Deadline. Proposals shall be received by the Norfolk District no later than the time and date specified in Block 13 of Standard Form 1442.

f. Proposal Requirements and Submission Format. The proposals sought by this solicitation shall contain the categories of submittal information as follows:

(1) Offeror Relative Experience. Provide examples (at least three) of projects for which the Offeror has been responsible. The examples should be as similar as possible to this solicitation in project type and scope. Provide references (with contact names and telephone numbers) for all examples cited. Each example shall indicate the general character, scope, location, cost, and date of completion of the project. If the Offeror represents the combining of two or more companies for the purpose of this RFP, each company shall list project examples. Example projects must have been completed not later than five years from the date of the solicitation.

(2) Offeror Past Performance Information. At the end of this paragraph is included the sample Past Performance Evaluation Questionnaire. The Offeror shall identify the three in-progress or completed projects to be used for reference and evaluation purposes. Provide a questionnaire to the Point of Contact for each project listed for completion. When completed, these forms shall be mailed or faxed to the Norfolk District Contract Specialist identified in the sample transmittal letter provided. Failure of reference verification to arrive at the Norfolk District within the identified time period shall adversely affect the overall rating received in Phase I of this project. It is the contractor's responsibility to ensure that the reference documentation is provided, the Government WILL NOT make additional requests for past performance

information or references. Copies of the evaluation form SHALL NOT be provided to the Offeror from the reference. Projects from which questionnaires are received shall have been completed within five years of the date of the solicitation.

(3) Project Key Personnel. Provide the names, resumes, and levels of responsibility of the principal managers and technical personnel who will be directly responsible for the day-to-day construction activities. Include, as a minimum, the project manager; the quality control manager; the construction superintendent; and the electrical, mechanical and masonry sub-contractors. Indicate by use of a matrix whether each individual has had a significant part in any of the project examples cited. If reassignment of personnel is considered possible, provide the names and resumes of the alternative staff in each assignment.

(4) Project Management Plans and Schedules. The Offeror shall provide a Management Plan. This is an overall plan showing how the Offeror will control the job. The term "management plan" is defined as a plan that includes the following subplans: Quality Control Plan, Construction Schedule and Contract Closeout Plan.

(a) Sample Quality Control Plan. The Quality Control Plan is part of the Management Plan. Although the Government will provide an on-site representative during construction, Offerors are expected to develop a formal program of monitoring to ensure a high level of construction quality. The Offeror's program shall include the following characteristics:

CONTRACTOR QUALITY CONTROL REQUIREMENTS

A clear identification of the personnel responsible for quality control and a clear policy establishing their authority. The quality control group shall be separate and apart from (not the same) the people that are doing the construction. This quality control group shall report to the Contractor's management at a level no lower than a vice president of the company.
A specific description of the tasks and functions of the quality control personnel.
A specific policy establishing schedules for the performance of quality control tasks.
A policy for reporting quality control findings to the Contracting Officer.
A procedure whereby the Contracting Officer may resolve disputes that have not received satisfactory responses from the first levels of quality control personnel.
The names of testing laboratories to be used and the procedures for test data reporting.
A plan for material storage and protection.
The plan for review of submittals.
Procedures for successful integration of the Offeror's Quality Control Program with the Government's Quality Assurance Program.

(b) Construction Schedule. A schedule shall be provided indicating the construction (mobilization, construction phases, shop drawing submittal, site work, building construction, close-out). The Offeror shall also submit a rationale explaining how the schedules will be achieved. The schedule for construction shall be task oriented, indicating dates by which milestones are to be achieved. The Offeror may use a critical path or other method of his/her choice; however, the schedules shall be graphically represented.

(c) Closeout Plan shall be furnished in a brief structured time scale schedule reflecting the planned activities during the final 90 days of the contract activity. Items to be included are as follows:

CLOSEOUT PLAN

Testing of equipment and systems with schedules and reports.
Equipment instruction and training schedules.
O&M Manuals transfer.
As-built drawings transfer.
Transfer procedures and schedules.
Pre-final inspection procedures and correction of deficiencies.
Warranty data submission and planned implementation.
Cleanup of administrative deficiencies.
Move off site.

(5) Subcontracting Plan: All large businesses are required to submit a subcontracting plan with their Phase II proposal. For guidance in preparing an acceptable plan refer to the Army's Subcontracting Plan Evaluation Guide (Army Federal Acquisition Regulation Supplement Appendix CC) at <http://acqnet.sarda.army.mil/afar/apcc.htm>. For information in preparing the subcontracting plan the Norfolk District required subcontracting goals are as follows:

62% of planned subcontracting dollars placed with small business concerns.

9% of planned subcontracting dollars placed with small disadvantaged business concerns.

5% of planned subcontracting dollars placed with women owned small business concerns.

2% of planned subcontracting dollars placed with HUBZONE concerns.

3% of planned subcontracting dollars placed with small business Veteran Owned business concerns.

Small disadvantaged, women owned small, HUBZONE, and small veteran owned business concerns may all be a part of the 62% small business percentage.

**SAMPLE TRANSMITTAL LETTER
AND
PAST PERFORMANCE EVALUATION QUESTIONNAIRE**

Date: _____

To: _____

We have listed your firm as a reference for work we have performed for you as listed below. Our firm has submitted a proposal under a project advertised by the U.S. Army Corps of Engineers, Norfolk District. In accordance with Federal Acquisition Regulations (FAR), an evaluation of our firm's past performance will be completed by the Corps of Engineers. Your candid response to the attached questionnaire will assist the evaluation team in this process.

We understand that you have a busy schedule and your participation in this evaluation is greatly appreciated. Please complete the enclosed questionnaire as thoroughly as possible. Space is provided for comments. Understand that while the responses to this questionnaire may be released to the Offeror, FAR 15.306 (e)(4) prohibits the release of the names of the persons providing the responses. Complete confidentiality will be maintained. Furthermore, a questionnaire has also been sent to _____ of your organization. Only one response from each office is required. If at all possible, we suggest that you individually answer this questionnaire and then coordinate your responses with that of _____, to forge a consensus on one overall response from your organization.

Please send your completed questionnaire to the following address:

U.S. Army Engineer District, Norfolk
ATTN: Debora Gray
803 Front Street
Norfolk, VA 23510

The questionnaires can also be faxed to Ms. Gray at (757) 441-7183. If you have questions regarding the attached questionnaire, or require assistance, please contact Ms. Gray at phone (757) 441-7551. Thank you for your assistance.

PAST PERFORMANCE EVALUATION QUESTIONNAIRE

Upon completion of this form, please send directly to the U.S. Army Corps of Engineers in the enclosed addressed envelope or fax to (757) 441-7183, ATTN: Ms. Debora Gray. Do not return this form to our offices. Thank you.

1. Contractor/Name & Address (City and State):

2. Type of Contract: Fixed Price _____ Cost Reimbursement _____
Other (Specify) _____

3. Title of Project/Contract Number:

1. Description of Work: (Attach additional pages as necessary)

2. Complexity of Work: High _____ Mid _____ Routine _____

1. Construction Cost: _____

2. Location of Work: _____

3. Date of Award: _____

4. Status: Active _____ (provide percent complete)
Complete _____ (provide completion date)

9. Name, address and telephone number of Owner or Contracting Officer's Technical Representative:

QUALITY OF PRODUCT/SERVICE:

10. Evaluate the contractor's performance in complying with contract requirements, quality achieved and overall technical expertise demonstrated.

Excellent Quality	
Above Average Quality	
Average Quality	
Below Average Quality	
Unsuccessful or Experienced Significant Quality Problems	

Remarks:

11. To what extent were the contractor's reports and documentation accurate, complete and submitted in a timely manner?

Excellent Quality	
Above Average Quality	
Average Quality	
Below Average Quality	
Unsuccessful or Experienced Significant Quality Problems	

Remarks: _____

12. To what extent was the contractor able to solve contract performance problems without extensive guidance from government/owner counterparts?

Excellent	
Above Average	
Average	
Below Average	
Unsuccessful	

Remarks:

13. How well did the contractor manage and coordinate subcontractors, suppliers, and the labor force?

Excellent	
Above Average	
Average	
Below Average	
Unsuccessful	

Remarks:

CUSTOMER SATISFACTION:

14. To what extent were the end users satisfied with:

	Construction Quality	Management Quality	Cost Performance	Schedule Performance
Exceptionally Satisfied				
Highly Satisfied				
Satisfied				
Somewhat Dissatisfied				
Highly Dissatisfied				

Remarks:

15. If given the opportunity, would you work with this contractor again?

Yes _____ No _____ Not Sure _____

TIMELINESS OF PERFORMANCE:

16. To what extent did the contractor meet the task order schedules?

Completed Substantially Ahead of Schedule	
Completed on Schedule with no Time Delays	
Completed on Schedule with Minor Delays Under Extenuating Circumstances	
Experienced Significant Delays without Justification	

Remarks: _____

OTHER REMARKS:

17. Use the space below to provide other information related to the contractor's performance. This may include the contractor's selection and management of subcontractors, flexibility in dealing with contract challenges, their overall concern for the Government's interest (if applicable), project awards received, etc.

3.00 PHASE II PROPOSAL SUBMISSION INSTRUCTIONS**a. Who May Submit.**

(1) Proposals may be submitted by the Offerors who receive written notification from the Norfolk District Contracting Officer that their firm has been selected to participate in Phase II of this solicitation. No more than five Offerors will compete in Phase II under typical circumstances. If more than five (5) Offerors are involved in Phase II of this solicitation, each Offeror will be informed of the total number of Offerors invited to participate.

b. General Requirements.

(1) In order to effectively and equitably evaluate all proposals, the Contracting Officer must receive information sufficiently detailed to clearly indicate the requirements of the proposal.

(2) Proposals must contain financial terms and the representations and certifications.

c. Specific requirements are described below.

(1) Title Page, including the title of the solicitation, solicitation number, Offeror name, and date of the submittal.

(2) Pro Forma requirements. This information should be submitted in an envelope labeled "Pro Forma Requirements." This category consists of representations and certifications, subcontracting plan, proposal bonds, and completed Standard Form 1442. Provide original and one (1) copy.

(3) Price Proposal Information. Offeror shall complete all portions of the Price Proposal Schedule and furnish in a separate envelope in original and two copies.

d. Exceptions to the contractual terms and conditions of the solicitation (e.g., standard company terms and conditions) must not be included in the proposal.

f. Size of Printed Matter Submissions.

(1) Written materials: Size A4 [or 8-1/2" x 11"] format.

g. Where to Submit. Offerors shall submit their proposal packages to the Norfolk District at the address indicated.

h. Submission Deadline. The Norfolk District shall receive proposals no later than the time and date specified.

4.00 RESTRICTIONS

a. Incomplete proposals. Failure to submit all the data indicated in this section may be cause for determining a proposal incomplete and, therefore, not considered for award.

END OF SECTION

SECTION 00120 PROPOSAL EVALUATION AND CONTRACT AWARD

1. PROPOSAL EVALUATION.

a. PHASE I Evaluation Factors:

FACTOR 1-1: OFFEROR PAST PERFORMANCE: This factor is the most important factor in the evaluation of Phase I proposals.

FACTOR 1-2: OFFEROR RELEVANT EXPERIENCE: This factor is slightly less important than Factor 1-1 but represents a significant level of importance in evaluating proposals.

FACTOR 1-3: OFFEROR PROJECT KEY PERSONNEL: This factor is slightly less important than factors 1-1 and 1-2 and equal in importance to Factors 1-4 and 1-5.

FACTOR 1-4: OFFEROR MANAGEMENT PLANS AND SCHEDULE: This factor is slightly less important than factors 1-1 and 1-2 and equal in weight to Factors 1-3 and 1-5.

FACTOR 1-5: SUB-CONTRACTING PLAN: This factor is slightly less important than factors 1-1 and 1-2 and equal in weight to Factors 1-3 and 1-4.

b. PHASE II Evaluation Factors:

FACTOR 2-1: Price

c. Overall Proposal Evaluation Consideration

At the completion of both Phase I and Phase II evaluations the ratings from each of the phases will be tabulated. The Phase II evaluation is approximately equal in value to the results of the Phase I evaluation. At the completion of the evaluation process each proposal that completed both phases of the evaluation process will be assigned a single adjectival rating for comparison and best value analysis as applicable.

2. EVALUATION PROCESS

The proposal and evaluation process for this project will take place in two Phases. Each phase will include unique requirements to the potential Offerors. The Offerors responses to these requirements will be evaluated with respect to the evaluation criteria set forth in this Section.

a. PHASE I will concern itself with Offeror's Past Performance, Offeror Relevant Experience, Proposed Project Key Personnel, Management Plans and Schedule, and Sub-Contracting Plan. All proposals received in response to PHASE I will be evaluated and rated. At most, five (5) proposals will move forward into PHASE II which will define the technical requirements of the project and request the Offeror's price proposal.

b. PHASE II: The Phase I proposals which are determined to present the most advantages to the Government will receive the Phase II amendment to the solicitation which will include the

Construction Documents and Contract requirements from the Government. These Offerors shall review, evaluate, and propose a price in compliance with the amendment. Only Offerors who reach PHASE II will be provided the opportunity to submit a cost proposal.

3. BASIS OF AWARD

a. The Government will award a firm fixed-price contract to that responsible Offeror whose complete (Phase I and II portions) proposal, which was evaluated to be at least conforming to the solicitation, determined to be fair and reasonable, and has been selected as the most advantageous to the Government, quality (comprised of performance capability factors), price, and other factors considered. The rated evaluation criteria and price are considered approximately equal. As evaluation ratings and relative advantages and disadvantages become less distinct, differences in price between proposals are of increased importance in determining the most advantageous proposal. Conversely, as differences in price become less distinct, differences in ratings and relative advantages and disadvantages between proposals are of increased importance to the determination.

b. The Government reserves the right to accept other than the lowest priced offer. The right is also reserved to reject any and all offers. The basis of award will be a conforming offer, the price or cost of which may or may not be the lowest. If other than the lowest priced offer is accepted, that offer must be sufficiently more advantageous than the lowest priced offer in order to justify the payment of additional amounts.

c. Offerors are reminded to include their best price in their initial offer and not to automatically assume that they will have an opportunity to participate in discussions or be asked to submit a revised offer. The Government may make award of a conforming proposal without discussions, if deemed to be within the best interests of the Government.

4. PHASE I EVALUATION PROCEDURES AND CRITERIA:

a. RATINGS: All proposal information received as a result of the Phase I solicitation shall be reviewed, evaluated, and rated with respect to the following rating scheme:

RATING	EXPLANATION
Unknown Performance Risk	Past performance information provided does not provide sufficient depth and breadth of experience to allow a definitive rating.
Outstanding/Very Low Performance Risk	Based on the Offeror's performance record, no doubt exists that the Offeror will successfully perform the required effort.
Above Average/Low Performance Risk	Based on the Offeror's performance record, little doubt exists that the Offeror will successfully perform the required effort.
Satisfactory/Moderate Performance Risk	Based on the Offeror's performance record, some doubt exists that the Offeror will successfully perform the required

effort. Normal contractor emphasis should preclude any problems.

Marginal/High Performance Risk

Based on the Offeror's performance record, substantial doubt exists that the Offeror will successfully perform the required effort.

Unsatisfactory/Very High Performance Risk

Based on the Offeror's performance record, extreme doubt exists that the Offeror will successfully perform the required effort.

b. FACTOR 1-1: OFFEROR PAST PERFORMANCE: Offeror Past Performance: The Government will evaluate the satisfaction of the customers in the example projects identified by the Offeror and from which Past Performance Evaluation Questionnaires have been received. The Government may contact the points of contact indicated to assure validity of the received questionnaires. The Government may contact sources other than those provided by the Offeror for information with respect to past performance. These other sources may include CCASS (Construction Contractor Appraisal Support System), telephone interviews, and Government personnel personal knowledge of contractor performance capability. Offerors will be provided with an opportunity to address any negative past performance information on which the Offeror has not previously had such an opportunity. The following areas of major consideration will be determined from evaluation of all sources of past performance information and an overall rating provided:

- (1) Quality of the Product Produced. Based on the information provided in the questionnaire and other information the Government will access the quality of the actual construction produced and the standards of workmanship exhibited by the Offeror's team.
- (2) Adherence to Project Schedule. The Government will evaluate all information available with respect to the Offerors completing past projects within the scheduled completion times.
- (3) Management Processes. The Government will evaluate all information available with respect to the Offerors on-site management of construction activities, subcontractors, and any other project management consideration.

c. FACTOR 1-2: OFFEROR RELEVANT EXPERIENCE: Relevant Experience. The Government will evaluate the example projects provided by the Offeror to evaluate and rate the recent experience of the Offeror in similar construction projects. The examples projects that most closely resemble the project (in terms of construction value and type of construction, i.e. large training/administration facility) identified in this solicitation will receive the highest consideration. If the Offeror cannot provide suitable relevant experience and the Government staff considers the provided information to basically indicate that the Offeror has no relevant experience, this Offeror shall be rated unfavorably.

d. FACTOR 1-3: OFFEROR PROJECT KEY PERSONNEL: Offeror Project Key Personnel. The Government will evaluate and rate the Key Personnel identified in the Phase I proposal package. The resumes and levels of responsibility of the principal managers and technical personnel who will be directly responsible for the day-to-day management and construction activities will be evaluated. Information should include, as a minimum, the project manager; the quality control manager; and the construction manager/superintendent; site work, masonry, mechanical and electrical contractor. Data should indicate whether each individual (or in the

case of subcontractors, the organization) has had a significant part in any of the project examples cited. If reassignment of personnel is considered possible, the names and resumes of the alternative professionals for each assignment will be evaluated. Additional consideration will be given to individuals who have past experience with Corps of Engineers construction project operations and who have completed the Corps sponsored Quality Control Class.

e. FACTOR 1-4: OFFEROR MANAGEMENT PLANS AND SCHEDULES.

This factor evaluates the Offeror's Project Management Plans as well as the proposed schedule for completion of the entire project. Through this factor the Government will evaluate the Offeror's understanding of the solicitation provisions with respect to construction process and the associated quality control, scheduling, coordination, and contract close out provisions. The Government may require modifications to the plans and schedule to satisfy requirements of the project construction documents. Each of the subfactors below is approximately equal in importance in the evaluation.

Sub-Factor 1-4 a: Quality Control Plan. The sample quality control plan provided by the Offeror will be reviewed and evaluated for inclusion of specific quality control practices and requirements necessary for the successful completion of all phases of this project. These phases include design stages as well as construction specialties. Offeror's plan should show the inclusion of the Corps Three Phase Inspection process and address the implications and operations of the Quality Control Plan and its integration with the Quality Assurance Operations performed by the Government. The personnel and qualifications of the individuals performing in the Quality Control organization will be evaluated under the Phase I submission, however, if personnel changes have occurred since the Phase I submittal, these individuals must be evaluated as part of the Phase II evaluation process.

Sub-Factor 1-4 b: Construction Schedule. The schedule will be evaluated to assess the rational of how the Offeror intends to comply with the submitted schedule. The schedule must reflect a single task oriented structure for both shop drawing submissions, construction, and closeout. The schedule will be reviewed for completeness and the inclusion of required milestones.

Sub-Factor 1-4 c: Closeout Plan. The Offeror's closeout plan will be reviewed and evaluated to determine the Offeror's understanding the close out requirements of the solicitation. Particular emphasis will be placed on O&M Manual production and Installation Staff training methods and processes.

f. FACTOR 1-5: SUB-CONTRACTING PLAN.

The Government will evaluate the Offeror's proposed subcontracting plan will be evaluated in terms of achieving the required special emphasis group participation and the completeness and rational for the plan proposed. Offerors who are not required to submit a subcontracting plan (i.e. Small Business concerns) will be assigned a rating equal to the highest evaluation of any subcontracting plan submitted in response to this solicitation.

g. Evaluation Methodology. The Government evaluation team will consider all information provided in the Phase I proposal individually. Once these individual analyses are completed, the team will meet and determine a rating for each of the evaluation factors for Phase I by consensus decision. After each of the Factors for each of the proposals are rated, the team will develop, again by consensus, a final overall rating for the Phase I proposal. Up to five Offerors

will continue into Phase II of the project. No proposals which receive an overall rating of Unsatisfactory or Marginal will be forwarded to Phase II regardless of the total number of proposals received.

5. PHASE II EVALUATION PROCEDURES AND CRITERIA:

a. General. The Phase II proposals will be evaluated to ensure the offered prices are fair and reasonable. The price proposal schedule (bid form) will be evaluated for balance of the various bid items. Award will be made to the responsible Offeror whose proposal is considered the most advantageous to the Government in terms of qualifications for Phase I and price for Phase II. The panel may request additional information or clarifications from the Offerors.

END OF SECTION